

SHERRY A. PARKER

Columbus, OH 43211
(614) 268 - 6011
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Sparker727@excite.com
<http://sparker727.tripod.com/artwork.html>

To whom it may concern,

I am a graduate of the University of Toledo (Cyber Art Major, computer-aided Graphic Design) looking to begin a career that will utilize my advanced knowledge of computers as well as my significantly developed photography skills. Relocation can be discussed if necessary for possible career advancement. I am familiar with various programs for the Windows environment including the XP operating system, all components of the Microsoft XP Office Suite, Photoshop, PageMaker, and Freehand.

I possess many skills that would make me an excellent addition to your work environment. I am a team player who has excellent verbal and written communication skills. I am capable of working well with others to accomplish any assignment placed before my team and I. On the other hand, I am also able to work alone and diligently on any project with minimal supervision. I pay close attention to details and also possess excellent organizational skills. My creativity allows me to bring new ideas to any setting that I am working in or any assignment I am working on. Lastly, I am a responsible individual who believes customer service is extremely important whether it is in person or over the phone.

I look forward to discussing my qualifications and résumé with you at your earliest convenience. Please feel free to contact me anytime at (614) 268 - 6011 or (419) 466 - 4718.

Thank you for your time, attention and consideration.

Sincerely,

Sherry A. Parker

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OBJECTIVE

In the search of a challenging career with the opportunity to learn and advance within a company.

QUALIFICATIONS

Macintosh programs: Photoshop, PageMaker, Premiere, Director, Freehand, Strata Studio Pro, HTML, Dreamweaver, Lotus 123, Word Perfect

Windows programs: Word, Excel, Power Point, and Outlook

EDUCATION

Bachelor of Arts, Cyber Art Major, 3.2 GPA, August 2000, University of Toledo, Toledo, OH.

Honors High School Diploma, 3.7 GPA, June 1996, Roy C. Start High School, Toledo, OH.

ACADEMIC HONORS

Dean's List, University of Toledo, 1999.

EXPERIENCE

- 2003 – present Photo Lab Supervisor, *Cord Camera*, Store #3, Columbus, OH.
- Processing 135mm and APS film
 - Digital Imaging Service
 - Photographic Enlargements
- 2002 - 2003 Centralized Research and Adjustments, *5/3 Bank Northwest Ohio*, Toledo, OH.
- Researching check copies per bank/customer requests
 - Micrographics
- 2001 – 2002 Photography Lab Tech, *Perrysburg Photo*, Perrysburg, OH.
- Developing color 135mm and APS film
 - Developing 135mm, APS, Black & White prints
 - Studio
- 2000 - 2001 Auto Printer, *Fuji Color Processing Inc.*, Mansfield, OH.
- Printing 135mm and APS film
 - Laminating negatives
- 2000 Photography Lab Assistant, *University of Toledo, Department of Art*, Toledo, OH.
- Developing film for black & white and color.
 - Set up Jobo and Hope machines.
 - Mixed chemicals for black & white photos.
 - Assisted students with film developing.
- 1998 - 1999 Customer Service Specialist, *Party City*, Toledo, OH.
- Stocked store shelves with merchandise.
 - Responsible for inventory count of overstock.
 - Assisted customers with purchases at register.
 - Assisted customers in locating items throughout the store.

*REFERENCES BY REQUEST